

**St. John's High School Centennial Reunion
Steering Committee Meeting
November 16, 2009 5:00 209-1661 Portage**

Present: Brian Burdy, Maria Pikta, Carolyn Rickey, Rick Hemmerling, Dani Driedger, Sue Gibb, Yuri Korchynski, Jess Leung, Gloria Kropla, Corie Seburn, Pam Dart, Chris Dewar, Johnny Olynyk, Carole Kurdydyk

Regrets: Victor Spigelman, Diane Zack

Meeting called to order at 5:03

Minutes of October 26, 2009 meeting

Motion: Moved by Dani, seconded by Corie that the minutes be accepted as written. Carried.

Web site – Yuri

- Changes discussed at last meeting have been completed.
- New: "\$CAD" will be added to the tickets page.
- Text to accompany the pictures is needed.

TASK: Carolyn will forward Burton's manager's address to Yuri.

Gala – Carolyn

- Sound/Lighting quotes: Carolyn has received 5 quotes, 2 coming today so she did not have a chance to review them before the meeting.

TASK: Jess, Brian, Carole, Rick and Carolyn will meet to review quotes. They will bring a recommendation to the next meeting.

- **Seating:** Carolyn explained guests will be seated by decades in rows extending back from the stage. Those who pay earliest will get the seats closest to the front.
- **Video:** Discussion: should a DVD/CD be made to commemorate the reunion, and a separate recording of the gala.

TASK: Carole to contact Richard Marquez (Where to Look Photography) to get a quote for the next meeting.

Entertainment:

Two options have been presented:

- A five-piece band (plus 1 or 2 vocalists) fronted by Janice Findlay. Will back up performers and play the dance - \$2,500
- Ron Paley small band. Piano music during dinner, 8-piece band for the rest of the night - \$12,500 (incl GST)

Rick presented the current plan for the entertainment:

- Burton Cummings 30 – 40 minutes at the end
- Colleen Savage approx 20 minutes
- Room will be left for other outstanding entertainers from the school approx 10 minutes
- Possibly have reunion choir sing Jerusalem and another song.
- Rick has been in contact with Bed of Roses, the Bon Jovi tribute band. Not really suitable for the gala based on their setup needs and time available.

TASK: Wendy will look into Bed of Roses playing at the social. She'll report at the next meeting.

A vote was held to decide the backup/dance band for gala: Janice Finlay group – 9 in favour; 1 against; 3 abstained.

Motion: Moved by Gloria, seconded by Dani that the Janice Findlay group be signed to play at the gala. Carried.

TASK: Brian, Carole and Jess to determine who signs reunion contracts.

- Carolyn recommended that a stage manager and director be hired to run the gala evening. She explained the roles of each position. Cost - \$1,600 for both.
- **Motion:** moved by Jess, seconded by Carole that the discussion be closed.
- **Motion:** moved by Jess, seconded by Carole that the committee hire a stage manager and director for the gala evening. Carried.

Registration – Maria

- Thanks to all mall volunteers and those who will be helping on December 5.
- 18 registrations received; 34 gala tickets and 13 social tickets sold. Twenty-nine plan to attend the coffee house; 28 the pancake breakfast.
- Maria will call the school to find out if there are registrations to pick up.
- "In \$CAD only" will be added to web and paper registration forms.
- **Discussion:** draft confirmation letter. Discussion on reserving tables of 10.
Changes: GST registration number has to appear on the confirmation letter.

Discussion: are there enough early registration pick-up dates; is May 29 too early?

TASK: Maria to revisit the number of early pick-up dates. Since confirmations must be sent out soon, she will send an email with her recommendations.

DECISIONS: Registration overpayments will be sent to Corie who will issue a refund cheque. Maria will contact registrant who underpays.

Kelekis

- **DISCUSSION:** do we want to have an event at Kelekis similar to that of the 75th.

- **DECISION:** there is no provision in the budget for a similar block party. Carole will contact Jim Pappas to talk about other ways to involve the restaurant. Report for the next meeting.

Volunteer/Chair Responsibilities – Carole

- There have been overlaps in some areas causing confusion for committee members and people being contacted. The co-chairs agree that each chair's jobs must be clearly outlined to ensure tasks are handled responsibly and completed efficiently. A draft document to be completed by each chair was handed out and discussed.

TASK: suggestions should be sent to Carole by Friday, November 20. Form will be edited and mailed by November 23. Completed files should be sent to Carole by December 1 to be compiled for next meeting.

Poster – Gloria

- Version circulated by email was accepted.

DECISION: 500 to be printed; Gloria will email printing costs.

Souvenirs – Gloria

- Gloria and Wendy are meeting TNM tomorrow to see on-line sales page. Gloria will send the link to committee; comments for the next meeting.

Policy regarding Product Promotions at the Reunion

Discussion: performers and vendors have asking to sell items during the reunion.

Decision: The purpose of the reunion is not to advertise or sell items for personal profit. As such, the committee agreed not to have outside items for sale. Sponsors are not affected as they will have materials promoting their business. The reunion can't become a trade show.

The agreement entered into with Russ Gourluck re his new book is unique because St. John's has been recognized in a chapter, and a portion of any sales will be donated to the school.

TASK: Carole and Brian to draft a letter explaining policy.

Financial – Corie

- Working balance - \$6,244.07; Alumni wall - \$3,599.35.

TASK: Jess to send Corie copies of all budgets.

Other Business:

TASK: Brian and Carolyn to look into details about funding opportunities and grants.

TASK: Yuri volunteered to set up a page for downloading documents for use only.

The page will be accessed by a password. Carole will forward him the files.

- Ken Kostick will be in Winnipeg December 4 promoting his new cookbook. He has agreed to visit the school and do a cooking class to help publicize the reunion.
- Ron Romanowski sent an email including two poems he has written about St. John's teachers. Carole replied and Ron is willing to display or present some of his works. Possible days would be Sunday or Friday.

Meeting adjourned at 7:21.

Minutes recorded by Carole Kurdydyk

Next meeting: December 7, 5:00 pm at Jess' office