

St. John's High School Centennial Reunion
Steering Committee Meeting Minutes
May 25, 2010

Present: Sandi Lamont, Susan Gibb, Carolyn Rickey, Rick Hemmerling, Linda Bulka, Gloria Kropla, Corie Seburn, Sandy Hyman, Marie Zorniak, Brian Burdy, John Olynyk, Carole Kurdydyk

Regrets: Pam Dart, Chris Dewar, Wendy Pinchbeck, Dani Driedger, Yuri Korchynski, Jess Leung, Victor Spigelman, Diane Zack

The meeting was called to order at 5:10.

Approval of May 18 Minutes

MOTION: Carolyn moved, seconded by Sue that the minutes be accepted as written. Carole will modify the set-up and re-send. Carried.

Sunday Update – Brian Burdy

- Brian handed out a revised schedule. One item did not print—the St. John's Library will be open from 1:00 to 3:00. CONSENSUS: The pancake breakfast will now start at 9:30, and the Tiger Football barbeque will run from 12:00 to 2:30.
- Brian met with Terry Willerton from Tec Voc about the cake for the closing. Ten slabs will be made and placed around the gym for serving. The cake on stage will be in the shape of a "100" and will be cut by our special alumni (90+).

TASK: the picture to be used on the cake needs to be edited in Photoshop. Who can do this?

- The McPhillips Assiniboine Credit Union has donated \$1,000, which will be used for the tables and chairs in the tent. Thanks to Colleen Balsillie for securing this donation. Four thousand dollars has now been donated for the tent.

Pancake Breakfast

- Carole, Sandi Lamont and Colleen Balsillie met with Pat Panchuk and Brad Kramble last week to discuss the logistics of running the breakfast. In addition to the hot boxes and cooking equipment donated by Salisbury House, pancake griddles and serving trays will have to be rented.

Slide Show

- George Bravo has it almost completed; will run for 30 minutes. An interview with Katharine Weber will be included.

Saturday – Dani Driedger

- Dani absent, Gloria reported.
- The teachers' team is short a few players. People have responded to an email Gloria sent out earlier today about a shortage of players for the 70's team, and they're good to go!
- Dani is looking for another referee.
- She has received lots of sports memories, not just about volleyball. Committee agreed that all comments should be included.

Financial/Budget Report – Jess Leung, Corie Seburn

- Jess absent, no report.

Financial Report - Corie

- Chequing account balance - \$116,186.92. Corrected sponsorships balance - \$6,125.
- Some refunds have been given, and lots of Alumni Wall forms are coming in.
- Corie will distribute thank you cards (from the school) at the next meeting. Chairs who solicited donations will send their own cards on behalf of the committee.
- **IMPORTANT:** If you need a cheque, you **MUST** send Corie a request for payment form. She will not process any invoices without one.
- Should cheques due the night of the gala be sent ahead of time? Agreement that there should be a deadline to issue these cheques.

TASK: a complete list of all contracts and due dates to be prepared by Carole and Corie.

Memory Book – Pam Dart

- Pam absent. The book is on schedule.

Marketing – Sandy Hyman

- Sandy is following up a request made to the *Winnipeg Free Press* for another article to be published.

Gala – Carolyn Rickey

- Table registration requests are still coming in even though the deadline date has passed. A paragraph will be included in this week's E-News addressing this issue.
- Not all entries for special food requirements are clear. Gloria will follow up and re-send database to Carolyn.
- She has asked the Winnipeg Convention Centre for a floor plan for 2,000 people; should receive it this week. Tables can then be assigned.
- Tickets will be delivered to the school June 11 for the registration bags. They will have names and confirmation numbers on the envelopes.
- The silent auction is happening.
- Dinner Menu: has not been selected. A small group will make this decision. The Convention Centre needs 7 working days' notice; will be advised well before then.
- VIP reception – even though wine is being provided, a corkage fee must still be paid.

North End Style Social – Wendy Pinchbeck

- Wendy absent, Gloria reported.
- It is not possible to get the breakout room across from Tijuana's.

Coffee House – Rick Hemmerling

- Because there are now two venues, Rick isn't sure if there are enough performers. Not all acts have confirmed, and people who've said they're playing haven't told him.
- Sandi Lamont will ask Allan Stargardter about finding more student performers.

TASK: Rick will send a notice for this week's E-News.

- Setting up of tent: because of the tight time frame on Thursday, is it better to set the tent up Wednesday? The only extra cost would be security.

TASK: Brian to call Norwood Tent to see if a Wednesday setup is possible, and let Rick know.

Registration – Maria Pikta

- Maria absent, Gloria reported.
- Registrations – 1,332; Gala – 1,449; Social – sold out; Coffee House – 1,482; Breakfast – 1,436 (as of May 24)

Registration Bags

- Steve at TNM has been contacted about the bags and goodies. Gloria passed around pictures of bags and items decided at the last meeting (notebook and pen, LED light).
- If ordered today, the bags will arrive in 5 days.

When will the bags be stuffed?

- Social tickets and library pamphlets will be available early June. All items will be stored in room 114.

DECISION: bags will be put together June 8, beginning at 5:00. Sandi will contact adult volunteers and committee members will help. Supper will be provided.

TASK: Linda will ask Barb Shepit about the cost of Tiger Pride buttons (may be used to attach confirmations to bags). Linda will advise Gloria.

Name Tags

- Because we want to have names printed on the tags, we will not be able to use the WSD printing services. If printed in black and white, Gloria will look after.
- Sample name tags were circulated.

DECISION: the logo will appear on the lanyard. "St. John's High School Centennial Reunion 2010" will be printed on tags. Because of the length of some women's names, the format will be changed to: line 1 - first name; line 2 - birth name; line 3 - married name. Men's names will be printed using the same layout.

Volunteers – Sandi Lamont

- Do all volunteers receive a T-shirt? Yes.
- Should the number of registration volunteers for Saturday be changed as there will be fewer pickups that day? Sandi will discuss with Maria.

Decade Rooms – Sue Gibb

- Will the alumni involved in the closing ceremony be interested in sitting in the decade room from 1 – 3? Brian will ask the 90 plus alumni to participate.
- Progress on these rooms is now gearing up. Stoll lots to do.

Other Business

- E-News continues to be sent out every Thursday. Items to be included need to be sent to Carole by Wednesday night. The printed version will be mailed out June 4.

Reunion Techonian – Diane Zack absent. Carole read her report.

- Will the school cover the cost, approx \$160 for 1,000 copies of paper. Will depend on the final cost.
- A proof will be ready for the June 8 meeting with a final Docutech printing deadline of June 10. Paper should be ready by June 16.
- Main production will be weekend of June 4-6, so final schedule and any other info to be included can be delayed until then.

Meeting adjourned 7:10 p.m.

Next Meeting: June 1, 5:00 in the St. John's Staff Room