

St. John's High School Reunion Steering Committee
Meeting Minutes
May 18, 2010

Present: Brian Burdy, Maria Pikta, Susan Gibb, Sandi Lamont, Carolyn Rickey, Corie Seburn, Pam Dart, Dani Driedger, Rick Hemmerling, Gloria Kropla, Chris Dewar, Sandy Hyman, Wendy Pinchbeck, John Olynyk, Jess Leung, Carole Kurdydyk
Regrets: Victor Spigelman, Linda Bulka, Yuri Korchynski

The meeting was called to order at 5:05 p.m.

Approval of May 4 Minutes

MOTION: Dani moved, seconded by Corie that the minutes be accepted as written. Carried.

Sunday Update – Brian Burdy, Chris Dewar

Teachers in the Tent – Chris

- Thirty teachers have confirmed their attendance for “T in T”.
- Jay Werner will be the teachers’ tent marshal.
- Carole asked Chris to send a paragraph about the tent for the E-news.

Shuttle Bus – Brian

- Gloria has received permission to use Garden City Shopping Centre as a pick-up point on Thursday and Sunday.
- Bus will leave every 30 minutes from 5 – 10 Thursday and 8:30 – 4:30 on Sunday.
- Volunteers will be needed at the mall. Question: does the school have cell phones? The school will let us use their walkie talkies but will they work at Garden City? Carolyn suggested calling MTS Corporate Communications as they have lent phones to organizations previously.
- Discussion re tables and chairs. Ones from synagogue are not available, but they can be rented from Norwood Tent. Suggestion: Manitoba Homecoming be contacted to see if they know other places we can get prices.
- Norwood Tent will arrive at 9 a.m. Thursday to set up the tent; will take 5 hours. The tent stage needs to be ready for 6 – 6:30.
- Carolyn attended a seminar today where new licensing/food regulations were presented. Copies given to chairs. May impact breakfast and football barbeque.

Saturday – Dani Driedger

- Irv Hanec will be the MC.
- Dani has been emailing teachers and is waiting for replies. Gloria has asked Jay Werner to be the referee.
- Someone wants to volunteer only at the tournament, but has not registered. Because she is only interested in this event and a separate ticket is not required for admittance, the committee agreed this is okay.
- Victor has found a sponsor to donate 10 T-shirts.
- There will be 3, possibly 4 games played.

Financial/Budget Report – Jess Leung, Corie Seburn

- Jess brought copies of a revised using registration figures from May 15. He noted that all budgets have not been updated.

TASK: all revised committee budgets must be sent to Jess by Friday, May 21.

- New budgets will be sent out early next week.

Financial Report - Corie

- Chequing account balance - \$100,933.25 plus \$55,000 in Manulife Bank account; \$3,158 alumni wall; \$5,850 in the children's heritage fund; \$5,975 sponsorships.
- Corie will ask Linda Bulka for thank you cards to send to the sponsors. She'll bring them to the next meeting to distribute. Those who have contacted the sponsors will send the cards.
- Concerns were mentioned about handling money during the reunion. Carolyn has rented a safe at the Convention Centre; a plan is needed for the school.
- Carole received a message from Colleen Balsillie, parent council co-chair, who has confirmed a donation of \$1,000 from the Assiniboine Credit Union.

Memory Book – Pam Dart

- The book is completed. A proof was not ready for today.
- Pam will let us know when the book will be completed, as this will impact when the registration packages can be put together.

Marketing – Sandy Hyman

- CJOB will play an announcement.
- A brochure about the St. John's Library centennial will be put in the registration bags.

Gala – Carolyn Rickey

- There have been some difficulties sorting the database because not all registrations include school years. Gloria will clean up the date column and forward to Carolyn.
- Carolyn is going to the WCC tomorrow. She'll ask them to set tables for 2,000 with more to be added as needed.
- Table requests problems were discussed, with multiple requests for the same table and no confirmation numbers included.
- Silent auction items are coming along.
- Cropro has donated a limousine. More information is needed.
- The Manitoba Liquor Control Commission is picking up the wine for the VIP reception before the gala.
- Tickets have been sent to the printer.

TASK: Carolyn to advise the Registration chair of the ready date as soon as it's determined.

Music – Rick Hemmerling

- The jazz band won't be playing during cocktails as they will be featured in the closing.
- Rick will book a trio from the Findlay band to play instead.

Registration Pickup Proposal – Maria Pikta

Main points include:

- Generic bags will be put together in a couple of evenings at the school (will not include tickets or lanyards)

- Pickup will take place in the Junior gym. There will be 3 or 4 stations (arranged in numerical groups with three volunteers at each (2 at table, 1 runner), and a separate table for missing confirmations, questions, etc. Each group will have an alphabetical and numerical (confirmation #) printouts.
- People with confirmation numbers: will go to the appropriate numbered table, volunteer will pull social and/or gala tickets from boxes, while a runner gets the registration bag. Everyone will be asked to verify their tickets and sign for their packages.
- People without confirmation numbers: go to help desk first. Volunteers and signs will be needed to ensure people get into correct line.

Name Tags

- Discussion: what information should be included on the tags?
DECISION: a generic "GUEST" tag will be printed with "St. John's Centennial Reunion 2010" on the bottom. It was previously agreed that guests would receive the lanyards donated by Manitoba Homecoming 2010.

MOTION: Rick moved, seconded by Sandy Hyman, that a woman's name will be printed as she was known in school. A married or changed name will appear on another line below.
Carried

- A man's name that has changed will have the same format.
- Contents of registration packages: when will social and gala tickets be available? What items should be put in the bags?
- Decision: lanyards and bags must ordered now; other items to follow. Gala, social and memory book chairs must advise Maria as soon as they have a delivery date so she can set up package stuffing dates.
- Because of these delays and last minute registrations coming in, it is not possible to be ready for a June 5 pickup date. Decision: June 5 pickup is changed to June 12, from 10 to 4.

TASK: Brian will get permit for June 12th.

North End Style Social – Wendy Pinchbeck

- Tickets are sold out. A waiting list has been established and is being reduced as payment is received.
- Wendy will call Canad Inns about using a banquet room across the hall from Tijuana's as a breakout room. If this is possible, more tickets could be sold. Wrist bands may then be necessary.
- Prizes: 50/50 tickets, perfume draw and 1 grand prize.
- TASK: Wendy to find out about parking.

Coffee House – Rick Hemmerling

- The tent will be the band venue. There's a possibility the older staff band may play.
- Ric and Gloria are meeting with the school caretaker's tomorrow.
- Brian has booked police security for Thursday night; only overnight security remains to be booked.

Volunteers – Sandi Lamont

- A T-shirt sample was passed around and approved. Cost \$11.14 including taxes.
TASK: all chairs are to send their volunteer T-shirt lists to Gloria.
- The football team will look after the parking lot.
- If committee members want to help at registration, let Sandi know.

Decade Rooms – Sue Gibb

- Rooms will be open: Thursday, 6 – 9; Friday 10 – 4; Saturday, 10 – 2; Sunday 10 – 3:30.
- How do ask former teachers and students to be in rooms? Suggestion: put request in the E-Tech news.
- Sponsorships available for a decade room.
- Sue is working on room guest books. Carole to send her the reunion letterhead.
- Maps for all floors are done; will be printed in colour and a readable size. Maps will be put into registration bags and will be posted around the school.
- Brian has forwarded Sue a bowling crest from 1949 that could be used a background for the senior gym.

Other Business

- Brian received a message from Gayle Waxman of the Rady JCC. A special YMHA open house is taking place on June 18th from 1-4. She is wondering if we'd announce this event to alumni. Consensus: the committee agrees to include this item in the next E-News. Brian will advise Gayle.
- Consensus: A sponsorship for volunteer T-shirts will cost \$500.
- Carole and Colleen Balsillie are meeting with Pat Panchuk and Brad Kramble from Salisbury House on Thursday to discuss/organize the pancake breakfast.
- E-News: send items for this week's issue by Wednesday night. An issue with specific reunion details will be sent and mailed out by June 5.
- Manitoba Homecoming 2010 – since special reunion lanyards are being ordered, 1,000 will be returned to Homecoming. Vanessa Macrae has indicated these will be replaced with other souvenirs to be determined.
- Printing name tags – A print broker has been contacted and will price this cost if the committee agrees. Suggestion: Winnipeg School Division printing department be contacted first. Carole will follow up.
- Techonian – Diane will be meeting with Lois at Docutech to go over requirements and deadlines for printing. She will send a draft for the committee to approve.

Meeting adjourned 7:57 p.m.

Next Meeting: May 25, 5:00 in the St. John's Staff Room